

Policies of the University of North Texas Health Science Center	Chapter 05
05.614 Other Paid Leaves	Human Resources

Policy Statement

Employees in the following categories may be eligible for paid leave:

1. Certified Disaster Relief Volunteers
2. Volunteer Firefighters and Emergency Medical Services Volunteers
3. Assistance Dog Training for Employees with a Disability
4. Foster Parents
5. Organ or Bone Marrow Donor
6. Donation of Blood

Application of Policy

Faculty and Staff

Definitions

Procedures and Responsibilities

Procedure / Duty

Responsible Party

1. Certified Disaster Relief Volunteers

Any State employee who is a certified disaster service volunteer of the American Red Cross or who is in training to become such a volunteer, with the authorization of his supervisor, may be granted a leave not to exceed five days each year to participate in specialized disaster relief services for the American Red Cross, upon request of the American Red Cross and with approval of the Governor's Office, without loss of pay, vacation time, sick leave or earned overtime and/or compensatory time. Notwithstanding this provision, the pool of State employees certified disaster volunteers shall not exceed 200 participants at any one time. A list of such employees will be coordinated with the Division of Emergency Management and the Governor's Office. Within sixty days of any request made by the American Red Cross, a report shall be prepared by the American Red Cross for the Legislative Budget Board setting forth the reasons and needs for any request made.¹

Employee/
Department
Official

fiscal year. 6

References and Cross-references.

¹Texas Government Code, § 661

²bid.

³bid.

⁴bid.

⁵bid

⁶bid

Forms and Tools

Approved: 9/1/2006

Effective: 9/1/2006

Revised: